Signature Of the Tenderer with Seal



Society for Unique Development & Human Action Research SUDHAR (Implementing Agency – Beekeeping Cluster Kota)

Office: 24/201, Brij Vihar extension, Jagatpura, Jaipur -302017 Mobile: 94130-14527 Email: sudhar.ngo@gmail.com

Tender Notice No.: BKCK/SFURTI/TENDER/05-23/01 Dated: 26/05/2022

For and on behalf of Society for Unique Development & Human Action Research SUDHAR, Sealed tenders are invited from reputed manufacturers / Authorized dealers in "Two Cover System" for the supply, erection and commissioning of machineries, equipment's and its accessories for the Common Facility Center of Beekeeping Cluster Kota on turnkey basis under the "Scheme of Fund for Regeneration of Traditional Industries (SFURTI)", supported by Ministry of MSME, Government of India. PPDC, Agra is the Nodal Agency for the cluster development under the scheme.

Detailed tender document can be downloaded free of cost from the official website of PPDC Agra www.ppdcagra.dcmsme.gov.in.

Last date for submission of tenders is up to 2:00 PM on 17/06/2022 at the office of Implementation Agency: Society for Unique Development and Human Action Research SUDHAR 24/201, Brij Vihar extension, Jagatpura, Jaipur -302017 physically in the tender box placed in the office or by speed post or Registered Post and the same will be opened on the same day at 3.00 PM.

Sd/ Secretary SUDHAR



Society for Unique Development & Human Action Research SUDHAR

(Implementing Agency – Beekeeping Cluster)

Office: 24/201, Brij Vihar extension, Jagatpura, Jaipur -302017

Mobile: 94130-14527

Email: sudhar.ngo@gmail.com

TENDER DOCUMENT

TENDER REFERENCE No.: BKCK/SFURTI/TENDER/05-23/01

TENDER FOR THE SUPPLY, ERECTION AND COMMISSIONING OF MACHINERIES, EQUIPMENT'S AND IT'S ACCESSORIES FOR THE COMMON FACILITY CENTRE OF BEEKEEPING CLUSTER KOTA ONTURNKEY BASIS

Date of Release of Tender	26/05/2022
Date & Time of Pre-Bid Meeting	01/06/2022, 4:00 PM
Last Date & Time for Submission of Bid	17/06/2022, 2:00 PM
Date & Time of Opening of Bid (Technical bid only)	17/06/2022, 3:00 PM
Date & Time of Financial Bid Opening	After evaluation and Finalization of first stage
Date of Delivery of Machinery	60 Days from the date of finalization and work order issuance

Technical Agency (SFURTI) CIDA, Jaipur

E-mail: cidajaipur@gmail.com, info@cidaindia.com



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TENDER FOR THE SUPPLY, ERECTION AND COMMISSIONING OF MACHINERIES, EQUIPMENT'S AND IT'S ACCESSORIES FOR THE COMMON FACILITY CENTRE OF BEEKEEPING CLUSTER KOTA ON TURNKEY BASIS

1. PREAMBLE

Ministry of MSME, Government of India has formulated "Scheme of Fund for Regeneration of Traditional Industries (SFURTI)", for the development of Village industries in order to organize the traditional industries and artisans for their growth and long term sustainability. Process and Product Development Centre (PPDC), Agra is the Nodal Agency for the development of clusters under the scheme, undertakes the role of programme fund management, in addition to monitoring and evaluation of project implementation.

The scheme specifies the following institutional arrangement at the operational level:

- > a Special Purpose Vehicle (SPV) be formed to develop and manage the cluster
- > an Implementing Agency (IA) is appointed to undertake scheme implementation
- > a Technical Agency (TA) is designated to assist and guide the scheme implementation

Beekeeping Cluster Kota is approved under the scheme. **Kota Honey Producer Samiti** is the Special Purpose Vehicle (SPV) of the Cluster. **Society for Unique Development & Human Action Research SUDHAR** is the Implementing agency of the cluster and **Consortium for Industry Development & Awareness CIDA** is the designated Technical agency for the cluster.

The scheme envisages establishment of upgraded production infrastructure, as the Common Facility Center (CFC), for the manufacturing of honey and allied products and stipulates the building construction and machinery procurement for the establishment of CFC should adhere the General Financial Rules (GFR) of Government of India. Accordingly, the tender procedures are being undertaken for the procurement of machineries, equipment's and its accessories.

Kota Honey Producer Samiti, the Special Purpose Vehicle (SPV) of Beekeeping Cluster proposes to establish a Common Facility Centre (CFC) at Chhatrapur Marg, Johda-Nimdi Minor, Kota-Sheopur Mega Highway, Village- Khatoli, Tehsil-Piplda, District-Kota, Pin code- 325009 with the financial assistance from Government of India under SFURTI.

In this context, on behalf of SPV, the Implementing Agency (IA) of Beekeeping Cluster Kota having administrative office at 24/201, Brij Vihar extension, Jagatpura, Jaipur - 302017, invites sealed tenders from reputed manufacturers / Authorized dealers in "Two Cover System" for the supply, erection and commissioning of machineries, equipment's and its accessories for the Common Facility Center of Beekeeping Cluster Kota on turnkey basis through transparent bidding process. The Tender notification has been published fixing the date of opening of tender as 17/06/2022 at 03.00 PM.



2. SCOPE OF WORK

- a) The successful tenderer should undertake supply, erection and commissioning of machineries, equipment's and its accessories for the common facility center of Beekeeping Cluster Kota on turnkey basis. The detailed specification is given in Annexure-I.
- b) The successful tenderer should adhere the schedule of supply and complete erection, commissioning and performance testing as prescribed in the schedule of supply (Chapter 20).
- c) The location of contract execution at Chhatrapur Marg, Johda-Nimdi Minor, Kota-Sheopur Mega Highway, Village- Khatoli, Tehsil-Piplda, District-Kota, Pin code-325009. The successful tenderer should undertake supply, erection, commissioning and performance testing in the above said location.

3. QUALIFICATION CRITERIA

Clause	Qualification Criteria	Supporting Document
3(a)	The tenderer should be a Registered legal entity	 (i) In case of Private / Public Limited Companies / LLP Copy of Incorporation Certificate issued by the Registrar of Companies Copy of Memorandum and Articles of Association Copy of LLP Deed (ii) In case of Partnership firm, Registered Partnership deed Firm Registration Certificate (iii) In case of Proprietorship Concern, Copy of GST Registration Certificate Aadhar card & PAN Card of Proprietor
		(iv) Registered Start-ups Registered under DIPP or DPIIT, may participate in the tender and avail relaxations as per Rules of Govt. of India.



3(b)	The tenderer should be a	(i) In case of Manufacturer
	manufacturer / Authorized dealer	Udhyam Registration
		Certificate
		(ii) In case of Authorized dealer
		Valid dealership certificate
3(c)	The tenderer should have at least 3	(i) Purchase orders
	years of experience (as on 31st	(ii) Sale invoices
	March 2022) in the field of	(iii)Performance certificate issued
	manufacture/ sales of similar	by clients
	tendered items.	(iv) List of similar orders executed
		in the last 3 years as per
		Annexure- V
3(d)	The tenderer should have reported	
		statement duly certified by
		Chartered Accountant as per
	last three financial years	Annexure IV.
		(ii) Contified assists of Balance Chart
		(ii) Certified copies of Balance Sheet,
		Profit &Loss statement along with
		schedules for the last 3 financial
2()		years
3(e)	The tenderer should not have been	The declaration form as per
	blacklisted for supply of any items	Annexure VI should be enclosed.
	or services by any Government	
	departments/agency	

4. LANGUAGE OF THE TENDER

The Tender prepared by the tenderer as well as all correspondences and documents relating to the Tender shall be in English language only. If the supporting documents are in a language other than English, the notarized translated English version of the documents should also be enclosed.

5. PURCHASE OF TENDER DOCUMENTS

- a) The tender document shall be downloaded from **www.ppdcagra.dcmsme.gov.in** at free of cost. The tenderer should give a declaration for not having tampered the Tender document downloaded from Internet (as per Annexure VII).
- b) The tender document can be downloaded from 26/05/2022 to 17/06/2022.

6. PREBID MEETING



There will be a pre-bid meeting on 01/06/2022 at 4:00 PM in the office of Society for Unique Development & Human Action Research SUDHAR, 24/201, Brij Vihar extension, Jagatpura, Jaipur -302017, during which the prospective tenderers can get clarifications about the tender. The tenderers shall send their queries in writing if any so as to reach IA at least two days prior to the pre-bid meeting date. The tenderers are advised to check **www.ppdcagra.dcmsme.gov.in** for up-to-date information like change in date / venue etc., of pre-bid meeting as IA may not be able to identify and communicate with the prospective bidders at this stage. Non attending of pre-bid meeting is not a disqualification.

7. CLARIFICATION ON THE TENDER DOCUMENT

The tenderers may ask for queries in any of the clauses in the tender document before 48 hours of the opening of the tender. Such queries may be sent in writing to "Society for Unique Development & Human Action Research SUDHAR by e-mail to sudhar.ngo@gmail.com. IA will revert to the query or upload the clarification on www.ppdcagra.dcmsme.gov.in. It is binding on the part of tenderers to check the above said websites for any amendments or clarifications posted during the entire tender process.

8. AMENDMENT OF TENDER DOCUMENT

IA whether on its own initiative or as a result of a query, suggestion or comment of an Applicant or a Respondent, may modify the tender document by issuing an addendum or a corrigendum at any time before the opening of the tender, with the concurrence of the tender committee. Any such addendum or corrigendum will be uploaded on **www.ppdcagra.dcmsme.gov.in** and the same will be binding on all Applicants or Respondents or Tenderers, as the case may be.

9. AUTHORISATION OF THE TENDERER

The Tender should be signed on each page by the tenderer or by the person who is duly authorized for the same by the tenderer.

10. SUBMISSION OF TENDER IN TWO COVER SYSTEM

- (a) Every page of the terms and conditions of the tender document should be signed and enclosed with the tender, in token of having accepted the tender conditions. Failing which the tender will be rejected summarily.
- **(b)** Tenders should be submitted in **two parts**:
- i. Part I will cover technical bid andii. Part II will cover price bid
- (c) Tenderers should ensure submission of all documents pertaining to Part-I and Part



II proposals separately as per the Check list given in Annexure -XI.

- (d) Tenderers are requested to place Part I and Part II documents in separate sealed covers. Part I cover to be superscripted as "Part I Technical bid" and Part II cover to be superscripted as "Part II Price bid" respectively, mentioning the name and address of the Tenderer in each of the both covers. These two sealed covers (Part I and Part II) must be placed in a single outer cover superscripted as "Tender for the supply, erection and commissioning of machineries, equipment's and its accessories for the Common Facility Centre of Beekeeping Cluster Kota on Turnkey basis" and addressed to "Society for Unique Development & Human Action Research SUDHAR, 24/201, Brij Vihar extension, Jagatpura, Jaipur -302017" mentioning the name and address of the Tenderer in the outer cover. Tenders shall be submitted in sealed cover and unsealed tenders would summarily be rejected.
- (a) Tenders should be dropped only in the tender box kept at the office of "Society for Unique Development & Human Action Research SUDHAR, 24/201, Brij Vihar extension, Jagatpura, Jaipur -302017" on or before 02:00 PM on 17/06/2022. Tenders will not be received by hand.
- (b) Alternatively, the tenders can be submitted through registered post or speed post so as to reach the above address on or before 02:00 PM on 17/06/2022. Tenders received after the specified time will not be considered and IA will not be liable or responsible for any postal delays.
- (c) A tender once submitted shall not be permitted to be altered or amended.
- (d) Tenderer may participate in all parts of tender or in parts as per his eligibility.

11. EARNEST MONEY DEPOSIT

- (a) As per the Office Memorandum issued by Procurement policy Division, Department of Expenditure, Ministry of Finance vide letter no.F.9/4/2020-PPD dated 12.11.2020, the bidders are exempted from submission of EMD.
- (b) The tenderer should submit "BID SECURITY DECLARATION" as per the format given in Annexure VIII, failing which the bid is liable for rejection.
- (c) If the tenderer emerges as the successful bidder and after subsequent issuance of letter of acceptance by the IA, failure to sign the agreement, to remit the Security Deposit or to execute the contract as per tender conditions, will result in blacklist of the firm upto a maximum period of 3 years.

12. VALIDITY

- (a) The rate quoted in the Tender should be valid for the acceptance by the IA for a minimum period of 90 days from the date of execution of contract and submission of necessary documents and bank guarantee.
- (b) The accepted rate of the successful tenderer is valid till the entire contract is



fully completed. Escalation in the rates will not be entertained under any circumstances.

13. OPENING AND EVALUATION OF THE TENDER

- (a) The tender box will be closed at 2:00 PM as per the office clock on 17/06/2022 and the received tenders in the tender box will only be opened. Tenders received after specified date and time will not be accepted. The Tender will be opened by the Tender committee at 3:00 PM on 17/06/2022 in the presence of the available tenderers/ representatives of the Tenderers who choose to be present. The Tenderers or their authorized agents are allowed to be present at the time of opening of the tenders.
- (b) Tender Committee will inform the attested and unattested corrections, before the Tenderers and sign all such corrections in the presence of the Tenderers. If any of the Tenderers or agents not present then, in such cases the Committee will open the tender of the absentee Tenderer and take out the unattested corrections and communicate it to them. The absentee Tenderer should accept the corrections without any question whatsoever.
- (c) If the date fixed for opening of the tender happens to be a Government holiday, the sealed tenders will be received up to 02.00 PM on the next working day and opened at 03.00 PM on the same day.
- (c) The Technical bid will be evaluated by the tender committee in terms of the qualification Criteria. The committee reserves the right to disqualify any of the tender in case the Committee is not satisfied with the documents furnished.
- (d) The Tender committee may conduct a field inspection of the successful tenderer to verify their pre-qualifying conditions at any time and in case if any failure to satisfy the requirements, their Tender will be rejected. IA will arrange facilities for field inspection by tender committee.
- (e) IA may arrange a field visit for tender committee to search for prospective tenderers, to invite them as a tenderer. Through this more participation may be ensure.
- (f) After the completion of evaluation of technical bids, the tenderers declared as Qualified by the Committee, will be informed the date of opening of Price bid (Part II).

14. PRICE OFFER

- (a) The Price bid should be kept only in the Part II cover.
- (b) The price bid should be prepared as per Annexure-X.
- (c) The price should be neatly and legibly written both in figures and words.
- (d) In case of discrepancy between the prices quoted in words and figures lower of



the two shall be considered.

(e) If a bidder quotes NIL charges/consideration, the bid shall be treated as unresponsive and will not be considered.

Part-II bid should not contain any commercial conditions. Variation in the commercial terms and conditions of the tender will not be accepted.

15. EVALUATION OF THE PRICE

- (a) The Tender committee will examine for complete, properly signed and error-free nature of the Price bid (Part II)
- (b) The comparison of the rates offered shall be based on the total all inclusive rates offered (base price + GST + transportation) for every product.

16. AWARD OF CONTRACT

- (a) The Tenderer who has quoted lowest price (L1) will be issued the 'Letter of Acceptance' by the Implementing Agency.
- (b) In unavoidable circumstances, such as receipt of very limited bids or the proposal prices are substantially higher than the market value / updated cost estimate or available budget, the committee may decide upon resorting to Negotiation with the lowest evaluated responsive bidder. In such cases, the Tenderer who has quoted lowest price (L1) will be invited for negotiations and after finalizing the negotiated rate, Letter of Acceptance will be issued.

17. SECURITY DEPOSIT

- (a) On receipt of the Letter of Acceptance from IA, the successful tenderer should remit a Security Deposit (SD) of **3% of the value of the contract** in the form of Account payee Demand Draft from any Indian Nationalized/Scheduled Commercial Bank or irrevocable Bank Guarantee with a validity period of one year in favor of "Society for Unique Development and Human Action Research SUDHAR", payable at Jaipur, within 10 (Ten) working days from the date of receipt of letter of acceptance.
- (b) Any other amount pending with IA will not be adjusted under any circumstances, against the Security Deposit if so requested.
- (c) Security Deposit amount remitted will not earn any interest.

18. AGREEMENT



The successful tenderer should execute an agreement as may be drawn up to suit the conditions on a non-judicial stamp paper of value, as prescribed in law on the date of remittance of Security Deposit and shall pay for all stamps and legal expenses incidental thereto. In the event of failure to execute the agreement, within the time prescribed, the SD amount remitted by the tenderer will be forfeited besides cancelling the Tender.

19. ISSUE OF PURCHASE ORDER

After payment of Security Deposit and successful execution of the agreement, Purchase Order will be released within 10 days by the IA. The successful tenderer should complete the supply, erection & commissioning and performance test of machineries, equipment's and its accessories within stipulated time from the date of receipt of Purchase Order (Chapter 20).

20. SCHEDULE OF SUPPLY

- (a) The specification of machineries, equipment's and its accessories should be as per Annexure-I.
- (b) The supply, erection & commissioning and performance test of machineries, equipment's & its accessories shall be completed within 60 days from the date of issue of purchase order. Delay beyond this period will attract penalty.
- (c) The machineries, equipment's and its accessories should be delivered and installed at Chhatrapur Marg, Johda-Nimdi Minor, Kota-Sheopur Mega Highway, Village- Khatoli, Tehsil-Piplda, District-Kota, Pin code- 325009.
- (d) If the contract is not completed within the stipulated time or extended time, Tender Committee will hold full authority to cancel the tender or take any such action that will be deemed fit to the occasion at the risk and cost of the successful tenderer. Such cancellation will entail forfeiture Security Deposit.
- (e) In the event of non- performance of the contractual provisions or failure to effect the supply, erection & commissioning and performance test within the stipulated time or during the extended period and if it is found that the supplier, has not fulfilled the contractual obligation with IA in any manner during the currency of the contract or also found on later date, Tender Committee reserves the right to disqualify such supplier to participate in future tenders or black list the firm up to a maximum period of 3 years.
- (f) Every step will be taken by the IA to make infrastructure ready at the scheduled time of dispatch of Machinery, equipment's and its accessories. If there is any delay due to any reason on the part of the IA, release of payment will be considered on the basis of delivery schedule given in Purchase Order.

21. PERFORMANCE TEST



- (a) The successful tenderer shall demonstrate the performance of the machineries, equipment's and its accessories in complete conformity with the relevant technical specifications and performance parameters as specified in the Purchase Order.
- (b) This demonstration should be done as stipulated by the SPV/IA.
- (c) The performance tests should be completed within 30 days from the date of delivery of machineries, equipment's and all accessories. However the period of supply, erection, commissioning and performance test should not exceed the period stipulated in the schedule of supply (Chapter 20).

22. TRAINING OF STAFF

- (a) The successful tenderer should provide training to Staffs on the operation and maintenance of the machineries, equipment's and its accessories after completion of the performance test.
- (b) The successful tenderer should provide 2 hard copies and soft copies of brochures & operation manuals for the machineries, equipment's and its accessories to IA.

23. PERFORMANCE GUARANTEE

- (a) The machineries, equipment's and its accessories are to be guaranteed for a period of 12 months from the date of completion of performance test against manufacturing defect, bad workman ship or poor performance.
- (b) During performance guarantee period of 12 months the successful tenderer should attend any call from SPV/IA, in case of any problems, related to operation or malfunctioning of the machinery, equipment's & accessories, without any delay for regular operation of the machinery. The above service should be done at Free of cost.
- (c) The successful tenderer should submit bank guarantee equivalent to 5% of the total value of contract valid for 1 year towards performance guarantee.
- (d) After completion of one year performance guarantee period successfully, the performance security (bank guarantee) furnished by the tenderer will be returned To him, after recovery of dues if any.

24. PAYMENT TERMS



- (a) **30% of contract value** will be paid as advance on execution of agreement against Bank guarantee. The Tenderer should produce Bank guarantee for the equal amount, which should be valid for a minimum period of 12 months.
- (b) 40% of the contract value will be paid on progress of supply on receipt of the part consignment of the machinery, equipment's and its accessories as per the order in good condition, at the CFC site, after acceptance by the tender committee
 - **(OR)** Alternatively, the bidder may opt for **70% of Contract value** on supply of the complete set of machinery, equipment's and its accessories as per the order in full in good condition, at the CFC site, after acceptance by the tender committee, instead of claiming first installment of 30% as advance payment against bank guarantee.
- (c) 20% of the contract value will be paid on successful completion of performance test.
- (d) **The balance 10% and SD** will be released only after satisfactory completion of the entire contract and submission of bank guarantee equivalent to 5% of the total value of contract valid for 1 year towards performance guarantee.

IA also reserves the right to recover any dues from the tenderer, which is found on later date, during audit/excess payment, after final settlement is made to them. The successful tenderer is liable to pay such dues to the IA immediately on demand, without raising any dispute/protest.

25. PENALTY

- (a) Failure to execute the entire contract within the stipulated time as mentioned in Clause 20(b), due to delay on the part of the supplier from the date of issue of purchase order, will attract a penalty of 1% per week, on the full value of the contract upto a maximum of 5%. Delays, on the part of supplier, beyond that period will result in cancellation of the orders.
- (b) The response time for attending the complaint raised by IA has to be within 120 hours and resolution time for the same has to be within the next 120 hours. Failure to comply with the above time line will attract a penalty of Rs.1000/- per day.
- (c) Any delay on the part of IA should be intimated and sorted out immediately without affecting the progress of works. This would no way restrict IA from levying penalty.

26. FORCE MAJEURE



- (a) Force Majeure means an event beyond the control of the bidder and not involving the bidder's fault of negligence and not foreseeable. Such event may include but not limited to the acts of Nature such as fire, flood, epidemic, etc., and other events such as wars, revolutions, quarantine restrictions, etc.
- (b) If a Force Majeure situation arises, the bidder shall promptly notify IA of such conditions and the causes thereof through e-mail within 72 hours of such event. Unless otherwise, directed by IA in writing, the bidder shall continue to perform his obligations under the Contract to a reasonably practical extent and shall seek all reasonable alternative means for effective performance of the Contract in time.
- (c) The bidder, to the extent rendered unable to perform its obligations or part thereof under the Agreement as a consequence of the Force Majeure Event shall be beexcused from performance of the obligations. Provided that, the excuse from performance shall be of no greater scope and of no longer duration than is reasonably warranted by the Force Majeure Event.
- (d) The bidder should bear its costs, if any, incurred as a consequence of the Force Majeure Event.
- (e) The bidders shall be granted, extension of time specified in the contract for the performance of any obligation by such period not exceeding the period during which the relative performance was affected by the Force Majeure Event and permissible under Applicable Law.

27. TERMINATION OF CONTRACT

IA reserves the right to terminate the contract at any time on the concurrence of tender committee during the validity period on account of non-fulfillment of contract or for any of the reasons.

28. GENERAL CONDITIONS

- (a) Conditional tender in any form will not be accepted.
- (b) Any notice regarding any matters, to the supplier shall deemed to be sufficiently served, if given in writing to him by e-mail or at his usual or last known place of business.
- (c) The Tender Committee reserves the right to reject any or all the tenders without assigning any reason thereof.
- (d) Tender committee reserves the right to relax or waive or amend any of the tender conditions.
- (e) All the items of supply tendered shall be new and in any circumstances Old, refurbished or second-hand machines / equipment's / components will not be accepted and will be considered to be the violation of tender norms.



- (f) The successful tenderer shall not outsource/off load either full or part of the work to any other agency / individual, other than the mandatory requirements for the execution of the project on turnkey basis.
- (g) If the performance of the tenderer is not as per the schedule, then tender committee reserves the right to cancel / reallocate full or part of the contract, at any stage of the contract execution.
- (h) Tender will be executed as per GFR.

29. | ARBITRATION

- (a) In case of any dispute in the tender, including interpretation, if any, on the clauses of the tender or the agreement to be executed, the matter shall be referred by IA / Tenderer to an Arbitrator to be appointed by the Parties hereto by mutual agreement. If no such Arbitrator could be appointed by mutual consent, the matter may then be referred to the CEO, PPDC for nominating an Arbitrator, the Arbitration proceedings being governed by the Arbitration and Conciliation (Amendment) Act 2015.
- (b) The venue of the Arbitration shall be at the Society for Unique Development and Human Action Research, 24/201, Brij Vihar extension, Jagatpura, Jaipur 302017. The decision of the Arbitrator shall be final and binding on both the parties to the Arbitration.
- (c) The Arbitrator may with the mutual consent of the parties, extend the time for making the award. The award to be passed by the Arbitrator is enforceable in the Court at Kota only.

30. JURISDICTION OF THE COURT

Any dispute arising out of non-fulfillment of any of the terms and conditions of this Agreement or any other dispute arising out of the arbitration award will be subject to the jurisdiction of the Courts in the City of Kota only.

We agree to the above terms and conditions.

SIGNATURE OF THE TENDERER:

DATE:

NAME IN BLOCK LETTERS:

ADDRESS:

DESIGNATION:



ANNEXURE - I

TECHNICAL SPECIFICATION

First Part (Plant & Machinery):

S. NO.	NAME WITH SPECIFICATIONS	QTY. (IN NOS.)
		Í
1.	Fully Automatic 4 head servo Honey bottle filling, capping, sealing, labeling and metal detection tunnel (12-16 bottles per minutes) HMI touch screen for operations. PLC for logical operations of the	1
	machine. Sensor for bottle sensing and emergency stop.	
	a) Filling Line: 500 liter storage tank (SS 304 make), 4 head servo driven bottle filling line with inbuilt turn table. Filling size 50 GM, 100 GM, 250 GM, 500 GM, 1 Kg. Automatic servo liquid bottle filling machine, versatile, compact and enclosed in SS Elegantly matt finish body. Pneumatic nozzle for servo filling. No bottle no filling sensor.	
	b) Capping: Automatic capping machine	
	c) Sealing: Induction sealer	
	d) Labeling: Automatic sticker labeling machine for round bottle with batch code printer	
	e) Metal detection: Micro Scan metal detector tunnel to detect contamination of ferrous, non-ferrous and metal. Fitted on a conveyer system.	
2.	Honey Processing Plant, SS Made, Food Grade quality, GMP	1
	Certified: Capacity 1000 Kg (in two terns of 4 hours and 500 Kg 2 lots) Two micro filters, Liquefier, Moisture reduction unit.	
	a) Blending & Hot Processing Tank (1000 Kg. capacity, SS 304) • SS 304 three layer tank	
	 Middle jacket for hot water and inserted with Heater to heat water Outer jacket is for insulation Conical Bottom 	
	With Slow Speed Agitator	
	 Rotomotive make Italian geared motor SS 304 1" TC end outlet connection 	
	• Temp. gauge	
	b) Falling film Moisture Evaporation Unit • SS 304 make	
	Reverse air flow falling film mechanism	
	 Middle jacket for hot water and inserted with Heater to heat water SS 304 1" TC end Inlet and outlet connections 	

c) Filter

- Washable and reusable Polypropylene 2 micro filter
- with 1" TC end connections both sides

d) Pipe Line

- 1" SS 304 Pipe line with TC end connections
- All SS 304 Ball Valves

e) Structure

- MS Heavy duty Channel base frame
- Covered with SS304 Sheet

f) Control Panel

- PLC and HMI Control Panel for easy and operation and data logging.
- SS Panel Box with Heavy duty Mounting Structure
- All heaters / motors / pump are covered with SS covers
- All wires are passed through SS conduit pies fixed over the platform
- Glass wires are used for heaters
- Select make Temperature controls
- L&T/ ABB/ Schneider Electrical Fuse and switch gears Power Supply requirement
- 3 Phase 440 volt

g) 4 Storage Tanks

- Capacity 1000 Kg each
- SS 304 Single Layer, Proper Sealed Top Cover
- Conical Bottom with Drain.

3. Automatic comb foundation mill:

Computerized fully automatic honey comb foundation sheets fabrication mill / machine. Capacity 15-18 Kg per Hour (For Apis Melifera Bee) With extra set of rollers.

Capacity: 250 Kg maximum

With Automatic air compressor with capacity 45 Liter

Sheet dip in tank (1.5'*3.0'*2.0' feet) SS 304 make

Wax tray capacity of 50 Kg * 2 pieces (2*2 feet) SS 304 make

Storage rack of Iron or GI sheets

Wax melting tank

Wax filter

Should have Thickness & Size Control cutting mechanism

Voltage(v)-----v Power(kw)------1.5-2.5kw

Diameter of cylinder(mm)-----202mm

Roller Length(mm)-----350mm

Capacity ------ 15-20 kg/hour

18 | P a g e

1



	Rotate speed3r/min	
	Complete Machine Should be Made of SS 304, internal structure MS PU coated. PLC and HMI controlled mechanism should be provided to control the various parameters of the sheets.	
4.	Box Strapping Machine:	1
	For corrugated boxes, Heavy duty, 72 Kg weight, Strap width 6 mm to 12 mm, strap thickness 0.6 mm to 0.8 mm, cycle speed avg. 2.5 Seconds	
5.	Deep freezer:	12
	500 Liter capacity, 484 Liter Gross capacity, Temp. Range -24 C to +8 C	
	Power supply 230 V, 2 Lids, PUF thickness 60, Dimensions	
	1640x670x835, Net weight 65 Kg, one basket	
6.	Barcode scanner Gun	2
	Depth of Field:	
	EAN13 15mm-350mm (13mil);	
	Barcode 39 5mm-145mm (5mil)	
	Interface: Keyboard wedge, RS-232, USB (HID or V-COM)	
	Working Voltage: 5 VDC±10%	
7.	CCTV Setup:	1
	12 online CCTV camera with monitor (DVR, Camera, wire,	
	connector, power supply, hard disk, Monitor, mouse, keyboard, rack)	
8.	IPTV Setup:	1
	Smart TV (65-75 inch) (BIS Certified) with stand and connection	
	cables,	
	Internet Connection device	
B.7 .		11 C

Note: For the above machineries, Supplier has to arrange connection cables from machinery to electric panel box.



Second Part (Tools & Equipment):

S. NO.		QTY. (IN NOS.)
1.	Wooden beehive box with 8 frames and metal stand: Only well-seasoned wood preferably Kael/Teak/Toon/Pine should be used in the bee hives (boxes) for Bottom board, Brood chamber, inner cover and Top cover. Entire body should be painted by wooden color. Top cover with food graded aluminum sheet fixed on top. Iron stand shall be painted with metal paint. Ventilator should on three sides of the box. Migratory gate (one). Queen gate (one). Frames shall be good quality and free from disease and pests.	3000
2.	Live Honey Bee Colonies Eight frames with Apis mellifera live bees. Young & freshly mated queen not less than 3 months of age must be available in the colony.	1500
3.	Propolis Net: Food grade plastic Propolis Strip. Reusable type	3125
4.	Bee feeder: Feeding chamber for honey bees, food grade plastic	3000
5.	Pollen trap: Wooden pollen trap for bee box	600
6.	Gloves	300
7.	Bee veil	300
8.	Hive tool	300
9.	Smoker	120
10.	Brush	300
11.	Wax Sheet Pure wax sheet, 5 mm thickness, for beekeeping	22000



Third Part (Packaging & Storage):

S. NO.	NAME WITH SPECIFICATIONS	QTY. (IN NOS.)
1.	Storage rack and pallets:	30
	Iron racks and wooden pallets	
	Iron racks $(8x4x2 \text{ ft.}) = 20$	
	Wooden pallets $(4x4 \text{ ft.}) = 10$	
2.	Packaging containers round bottle food grade in sizes and	66000
	Qty.:	
	100 GM x 6000 Qty.	
	250 GM x 12000 Qty.	
	500 GM x 20000 Qty.	
	1 KG. x 20000 Qty.	
	10 KG. x 8000 Qty.	
3.	Storage drums:	85
	SS Drums in 20, 50 & 100 liter sizes. Food grade	
	30 pieces*20L	
	35 pieces*50L	
	20 pieces*100L	
4.	Bee wax storage trays	50
	GI tray, food grade	
	36"X48"x6"	



Fourth Part (Laboratory):

S. NO.	NAME WITH SPECIFICATIONS	QTY. (IN NOS.)
	CHEMICALS	
1	BEES WAX (WHITE)	1000 GM
2	SUCROSE	1000 GM
3	FRUCTOSE	200 GM
4	DEXTROSE	1000 GM
5	FORMIC ACID	1000 GM
6	HYDROCHLORIC ACID	1000 ML
7	SULPHURIC ACID	1000 ML
8	BASIC FUCHSIN	200 GM
9	FEHLINGS SO. 'A'	1000 ML
10	FEHLINGS SO. 'B'	1000 ML
11	COPPER SULPHATE	1000 GM
12	METHYLENE BLUE SOLUTION	250 ML
13	RESORCINOL	500 GM
14	POT. SOD. TARTARATE	1000 GM
15	SODIUM HYDROXIDE	1000 GM
16	SODIUM THIOSULPHATE	1000 GM
17	IODINE CRYSTALS	200 GM
18	PHENOLPHTHALEIN SOLUTION	250 ML
19	ETHANOL (IMP)	1000 ML
20	OLIVE OIL	200 ML
21	FURFUROL ALCOHOL	1000 ML
	LABORATORY GLASSWARES	
22	SPECIFIC GRAVITY (R.D. BOTTLE), 25 ML	20
23	SPECIFIC GRAVITY (R.D. BOTTLE), 50 ML	20
24	BEAKER, 100 ML	30
25	BEAKER, 250 ML	30
26	VOLUMETRIC FLASK, 50 ML	30
27	VOLUMETRIC FLASK, 100 ML	30
28	CONICAL FLASK, 250 ML	30
29	PIPETTE VOLUMETRIC, 5 ML	50
30	PIPETTE VOLUMETRIC, 50 ML	50
31	STOPPERED FLASKS, 250 ML	15
32	BURETE, 50 ML	25
33	TEST TUBE, 15X125 MM BOX OF 100 PCS	25
34	MEASURING CYLINDER, 10 ML PLASTIC	50
35	MEASURING CYLINDER, 100 ML PLASTIC	50



36	STIRRING ROD	200
	LABORATORY APPARATUS	
37	WATER BATH 6 HOLE THERMOSTATICALLY	1
38	REFRACTOMETER (ELECTRONIC)	2
39	HAND REFRACTOMETER	25
40	TEST SEIVE 8" DIA	50
41	MUFFLE FURNCE	2
42	CENTRIFUGE MACHINE WITH 4 TUBE OF 15 ML	2
43	COPPER WATER BATH 6" DIA	5
44	PORCELAIN DISH 5" DIA	50
45	SILICA CRUCIBLE	20
46	VACCUM OVEN 300X300 MM	1
47	SPECTROPHOTOMETER	1
48	BURETTE STAND COMPLETE POLY LAB	10
49	TEST TUBE STAND POLY LAB	10
50	PESTLE AND MORTAR PORCELAIN	20
51	DESSICATOR VACCUM 150 MM	10
52	DESSICATOR VACCUM 210 MM	10
53	DESSICATOR 10 CM	10
54	DESSICATOR 12.5 CM	10
55	DROPPERS WITH GLASSTEAT	10
56	FREEZER, 5 STAR, SINGLE DOOR, 200 L CAPACITY	1
57	AIR CONDITIONER, 5 STAR, 1.5 TON INVERTER AC WITH COPPER WIRING, STABILIZER	1
58	AUTOCLAV	1
59	HONEY COLOR ANALYZER	1
60	HOT PLATE	5
61	PRECISION WEIGHING SCALE	1
62	SOFT WATER PLANT (100 LITERS PER DAY)	1

Sir,

- 45/3K
Secretary cum CEO
Society for Unique Development & Human Action Research (SUDHAR)

ANNEXURE - II

PART-I		
	Date:	
From:		
Name:		
Address:		
Ph:		
Fax:		
E-mail:		
То,		
The Secretary,		
Society for Unique Development & Human Action		
Research SUDHAR		
24/201, Brij Vihar extension, Jagatpura, Jaipur -		
302017		

With reference to your tender notice, we submit herewith our sealed Tender for the supply, erection and commissioning of machineries, equipment's and its accessories for the Common Facility Center of Beekeeping Cluster Kota on turnkey basis, as specified by IA in this tender document.

We enclose the following documents:

- 1) Tender conditions duly signed in each page and enclosed in token of accepting the Tender conditions
- 2) Authorization letter from the Company for the person to sign the tender.
- 3) Details of the Tenderer (as per Annexure-III)
- 4) Average annual turnover statement duly certified by a Chartered Accountant (as per Annexure-IV).
- 5) List of similar orders executed in the last 3 years as per Annexure-V
- 6) Declaration for not having black listed by any other Govt. agencies (asper Annexure-VI).
- 7) Declaration for not having tampered the Tender documents downloaded from the websites **www.ppdcagra.dcmsme.gov.in**(Annexure-VII).
- 8) Bid Security Declaration form (as per Annexure VIII)
- 9) The copy of certificate of incorporation/registration (If applicable)
- 10) Copy of Memorandum and Articles of Association (If applicable)



- 11) Copy of Registered Partnership deed, in case of Partnership Firm (If applicable)
- 12) Copy of Udhyog Aadhaar, GST Registration Certificate & PAN Card
- 13) Copy of valid dealership certificate
- 14) Purchase Orders / Performance certificate issued by the clients.
- 15) Certified copies of Balance Sheet, Profit & Loss statement along with schedules for the last 3 consecutive financial years
- 16) Last 3 consecutive financial year's income tax return.
- 17) Notarized translated English version of the documents in a language other than English, if any.

Yours faithfully,

SIGNATURE OF THE BIDDER

Encl: As stated above



ANNEXURE - III

DETAILS OF THE TENDERER

1. Name of the Tenderer	
2. Registered Office Address	
	Telephone
	Number:
	Fax:
	Email:
	Website, if any
3. Contact Person	Name:
	Designation
	Phone:
	Mobile:
	Email:
4. Date of Incorporation	
5. Legal Status	Proprietorship/partnership/Pvt. Limited/Public Limited/
	others(Pl. mention)
6. Eligible license holder of	
7. Brief profile of the	
tenderer	
8. Number of staffs on	Technical:
regular payroll	Administration:
9. PAN Number	
10. GST Registration Number	

SIGNATURE OF THE BIDDER (with seal and address)



ANNEXURE-IV

ANNUAL TURN OVER STATEMENT

The Annual turnover of M/s	for the past three
financial years are given below and certified tl	hat the statement istrue and correct

S.no	Year	Turnover (Rs. in lakh)
	Total	
A	verage annual	
turnover		
of	latest 3 years	

DATE:

SIGNATURE OF THE BIDDER

SIGNATURE OF CHARTERED ACCOUNTANT (With seal & Membership no.)

UDIN No.:



ANNEXURE - V

LIST OF SIMILAR ORDERS EXECUTED IN THE PAST 3 YEARS

(Please provide the details for each project in separate sheet along with Purchase order/completion certificate from client)

S. No.	Name & addressof the client	Name of the machinery	Quantity Supplied	Year of supply
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

SIGNATURE OF THE BIDDER (with seal and address)



ANNEXURE - VI

<u>CE</u>	RTIFICATE
	Date:
Certified that M/s	/ the firm /company or its partners /
shareholders had not been blacklisted b	y any Government Agencies.

SIGNATURE OF THE BIDDER (with seal and address)



ANNEXURE - VII

DECLARATION FORM



ANNEXURE - VIII

BID SECURITY DECLARATION FORM

Date:	

To
The Secretary,
Society for Unique Development & Human Action
Research SUDHAR,
24/201, Brij Vihar extension, Jagatpura, Jaipur 302017

Tender No. BKCK/SFURTI/TENDER/05-23/01 dated 25/05/2022

I/We, The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be blacklisted from bidding for any contract for a maximum period of 3 years from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We have withdrawn / modified / amended or failure to sign the agreement or to remit the Security Deposit or to execute the contract as per tender conditions, during the period of bid validity specified in the tender document.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

SIGNATURE OF THE BIDDER (with seal and address)



ANNEXURE - IX

PART-II

From,

Name:

Address:

Ph:

Fax:

E-mail:

To,

The Secretary,
Society for Unique Development & Human Action
Research SUDHAR,
24/201, Brij Vihar extension, Jagatpura, Jaipur -302017
Sir,

Sub: Tender for the supply, erection and commissioning of machineries, equipment's and its accessories for the Common Facility Center of Beekeeping Cluster Kota on turnkey basis - Submission of Part II - Price Offer-Reg.

Ref:- Our tender (Technical Bid) submitted for the "supply, erection and commissioning of machineries, equipment's and its accessories for the Common Facility Center of Beekeeping Cluster Kota on turnkey basis"

In continuation of our above tender, we submit herewith the price offer for the "Supply, erection and commissioning of machineries, equipment's and its accessories for the Common Facility Center of Beekeeping Cluster Kota on turnkey basis" as specified by IA in this tender document.

We agree to abide by the terms and conditions stipulated by the IA and also agree to complete the entire contract, at the rates quoted by us. The rate quoted and approved by the IA in this tender will hold good as per IA tender conditions.

Yours faithfully,

SIGNATURE OF THE BIDDER



ANNEXURE - XII

DECLARATION REGARDING MANUFACTURER / DEALER

I,, Proprietor/ Partner/ Director/ Authorized signatory of firm / Company					
, registere	ed office at		, do		
declare that we are Manufac	turer and / or A	authorized dea	ler for the following part of		
Tender	Tick whic	hever is	Evidence enclosed (Yes /		
	applicable		No)		
	Manufacturer	Dealer			
First Part of the Tender					
Second Part of the Tender					
Third Part of the Tender					
Fourth Part of the Tender					
	Tender First Part of the Tender Second Part of the Tender Third Part of the Tender	Tender Tender Tick whice applied Manufacturer First Part of the Tender Second Part of the Tender Third Part of the Tender Third Part of the Tender	Tender Tender Tick whichever is applicable Manufacturer Dealer First Part of the Tender Second Part of the Tender Third Part of the Tender Tick whichever is applicable Manufacturer Third Part of the Tender		

(Signature of the Bidder)



ANNEXURE - X

PRICE BID

First Part (Plant & Machinery):

S.	NAME	QTY.	PRICE			
NO.		(IN NOS.)	Basic Price per piece	GST	Final Price per piece	Total Price (Rs.)
1.	Fully Automatic 4 head servo Honey bottle filling, capping, sealing, labeling and metal detection tunnel	1				
2.	Honey Processing Plant, SS Made, Food Grade quality	1				
3.	Automatic comb foundation mill	1				
4.	Box Strapping Machine	1				
5.	Deep freezer	12				
6.	Barcode scanner Gun	2				
7.	CCTV Setup	1				
8.	IPTV Setup	1				
					Final Total	

Total Amount in Words: Rupees	only
<u> </u>	

SIGNATURE OF THE BIDDER (With seal)

Price bid evaluation: The Grand Total Amount with Taxes in the above table will be price comparison parameter among the qualified bids.

Secretary cum CEO
Society for Unique Development &

Second Part (Tools & Equipment):

S. NO.	NAME	QTY. (IN	PRICE			
		NOS.)	Basic Price	GST	Final Price	Total Price
			per piece		per piece	
1.	Wooden beehive box with 8 frames and metal stand	3000				
2.	Live honey bee Colony	1500				
3.	Propolis Net	3125				
4.	Bee feeder	3000				
5.	Pollen trap	600				
6.	Gloves	300				
7.	Bee veil	300				
8.	Hive tool	300				
9.	Smoker	120				
10.	Brush	300				
11.	Wax Sheet	22000				
					Final Total	

Total Amount in Words: Rupees	on	ly
1		_

SIGNATURE OF THE BIDDER (With seal)

Price bid evaluation: The Grand Total Amount with Taxes in the above table will be price comparison parameter among the qualified bids.

Secretary cum CEO
Society for Unique Development &

Third Part (Packaging & Storage):

	rt (Packaging & Storage):					
S.	NAME	QTY.		I	PRICE	
NO.		(IN NOS.)	Basic Price per piece	GST	Final Price per piece	Total Price
1.	Storage rack and pallets: Iron racks and wooden pallets Iron racks (8x4x2 ft.) = 20 Wooden pallets (4x4 ft.) = 10	30				
2.	Packaging containers round bottle food grade in sizes and Qty.: 100 GM x 6000 Qty. 250 GM x 12000 Qty. 500 GM x 20000 Qty. 1 KG. x 20000 Qty. 10 KG. x 8000 Qty.	66000				
3.	Storage drums: SS Drums in 20, 50 & 100 liter sizes. Food grade 30 pieces*20L 35 pieces*50L 20 pieces*100L	85				
4.	Bee wax storage trays GI tray, food grade 36"X48"x6"	50			Final	
					Final Total	

Total Amount in Words: Rupees	onl
--------------------------------------	-----

SIGNATURE OF THE BIDDER (With seal)

Price bid evaluation: The Grand Total Amount with Taxes in the above table will be price comparison parameter among the qualified bids.

Secretary cum CEO Society for Unique Development & Human Action Research (SUDHAR)

Fourth Part (Laboratory):

S.	NAME	QTY.	PRICE			
NO.		(IN NOS.)	Basic Price per piece	GST	Final Price per piece	Total Price
	CHEMICALS					
1	BEES WAX (WHITE)	1000 GM				
2	SUCROSE	1000 GM				
3	FRUCTOSE	200 GM				
4	DEXTROSE	1000 GM				
5	FORMIC ACID	1000 GM				
6	HYDROCHLORIC ACID	1000 ML				
7	SULPHURIC ACID	1000 ML				
8	BASIC FUCHSIN	200 GM				
9	FEHLINGS SO. 'A'	1000 ML				
10	FEHLINGS SO. 'B'	1000 ML				
11	COPPER SULPHATE	1000 GM				
12	METHYLENE BLUE SOLUTION	250 ML				
13	RESORCINOL	500 GM				
14	POT. SOD. TARTARATE	1000 GM				
15	SODIUM HYDROXIDE	1000 GM				
16	SODIUM THIOSULPHATE	1000 GM				
17	IODINE CRYSTALS	200 GM				
18	PHENOLPHTHALEIN SOLUTION	250 ML				
19	ETHANOL (IMP)	1000 ML				
20	OLIVE OIL	200 ML				

Signature Of the Tenderer with Seal

Secretary cum CEO Society for Unique Development & Human Action Research (SUDHAR)

24	EMBERIDOL ALCOMOL	1000347			Human Action Resea
21	FURFUROL ALCOHOL	1000 ML			
	LABORATORY GLASSWARES				
22	SPECIFIC GRAVITY (R.D. BOTTLE), 25 ML	20			
23	SPECIFIC GRAVITY (R.D. BOTTLE), 50 ML	20			
24	BEAKER, 100 ML	30			
25	BEAKER, 250 ML	30			
26	VOLUMETRIC FLASK, 50 ML	30			
27	VOLUMETRIC FLASK, 100 ML	30			
28	CONICAL FLASK, 250 ML	30			
29	PIPETTE VOLUMETRIC, 5 ML	50			
30	PIPETTE VOLUMETRIC, 50 ML	50			
31	STOPPERED FLASKS, 250 ML	15			
32	BURETE, 50 ML	25			
33	TEST TUBE, 15X125 MM BOX OF 100 PCS	25			
34	MEASURING CYLINDER, 10 ML PLASTIC	50			
35	MEASURING CYLINDER, 100 ML PLASTIC	50			
36	STIRRING ROD	200			
	LABORATORY APPARATUS				
37	WATER BATH 6 HOLE THERMOSTATICALLY	1			
38	REFRACTOMETER (ELECTRONIC)	2			
39	HAND REFRACTOMETER	25			
40	TEST SEIVE 8" DIA	50			
41	MUFFLE FURNCE	2			
42	CENTRIFUGE MACHINE WITH 4 TUBE OF 15 ML	2			
43	COPPER WATER BATH 6" DIA	5			
44	PORCELAIN DISH 5" DIA	50			
45	SILICA CRUCIBLE	20	_	_	

Signature Of the Tenderer with Seal

Secretary cum CEO Society for Unique Development & Human Action Research (SUDHAR)

					Human Action Resea
46	VACCUM OVEN 300X300 MM	1			
47	SPECTROPHOTOMETER	1			
48	BURETTE STAND COMPLETE POLY LAB	10			
49	TEST TUBE STAND POLY LAB	10			
50	PESTLE AND MORTAR PORCELAIN	20			
51	DESSICATOR VACCUM 150 MM	10			
52	DESSICATOR VACCUM 210 MM	10			
53	DESSICATOR 10 CM	10			
54	DESSICATOR 12.5 CM	10			
55	DROPPERS WITH GLASSTEAT	10			
56	FREEZER, 5 star, Single door, 200 L capacity	1			
57	Air Conditioner, 5 star, 1.5 Ton inverter AC with copper wiring, Stabilizer	1			
58	AUTOCLAV	1			
59	Honey color analyzer	1			
60	Hot plate	5			
61	Precision weighing scale	1			
62	Soft water plant (100 liters per day)	1			
				Final Total	

Total Amount in Words: Rupees	on	ıly

SIGNATURE OF THE BIDDER (With seal and address)



ANNEXURE - XI

CHECKLIST OF DOCUMENTS

Documents to be enclosed in Part-I:

S.No	Checklist	Enclose d (Yes/No)	Reference in the Bid (Page No.)
1.	A covering letter on your letter head addressed to the Secretary, Society for Unique Development & Human Action Research SUDHAR , 24/201, Brij Vihar extension, Jagatpura, Jaipur -302017 (as per Annexure-II)		
2.	Tender conditions duly signed in each page and enclosed in token of accepting the Tender conditions		
3.	Authorization letter from the Company for the person to sign the tender		
4.	Details of the Tenderer (as per Annexure-III)		
5.	Average annual turnover statement duly certified by a Chartered Accountant (as per Annexure-IV)		
6.	List of similar orders executed in the last 3 years as per Annexure-V		
7.	Declaration for not having black Listed by any other Govt. agencies (asper Annexure-VI)		
8.	Declaration for not having tampered the Tender documents downloaded from the websites (Annexure-VII).		
9.	Bid Security Declaration form (as per Annexure VIII)		
10.	Declaration regarding Manufacturer / dealership (Annexure – XII)		
11.	The copy of certificate of Incorporation / registration.		
12.	Copy of Memorandum and Articles of Association		
13.	Copy of Registered Partnership deed, in case of Partnership Firm		
14.	Copy of Udyog Aadhaar, GST Registration Certificate & PAN Card		
15.	Copy of valid dealership certificate		



16.	Purchase Orders / Performance certificate issued by the clients	
17.	The Annual Report / certified copies of Balance Sheet, Profit & Loss statement along with schedules for the last 3 consecutive financial years	
18.	Latest Income Tax return	
19.	Notarized translated English version of the documents in a language other than English, if any	

Documents to be enclosed in Part-II

S. No.	Checklist	Enclosed (Yes/No)
1.	A covering letter on your letter head addressed to the Secretary, Society for Unique Development & Human Action Research SUDHAR , 24/201, Brij Vihar extension, Jagatpura, Jaipur -302017 (as per Annexure-IX)	
2.	Price Bid as per Annexure- X of the Tender document	

Both 'Part I – Technical bid' cover and 'Part II – Price bid' cover must be placed in a separate sealed cover superscripted as "Tender for the supply, erection and commissioning of machineries, equipment's and its accessories for the Common Facility Center of Beekeeping Cluster on turnkey basis" and addressed to "Society for Unique Development & Human Action Research SUDHAR, 24/201, Brij Vihar extension, Jagatpura, Jaipur-302017", containing the name and address of the Tenderer.

Note: Tenders submitted in unsealed cover would summarily be rejected.